

## **CANVASSING STAFF - FOOD SCRAPS ROLL OUT**

### **DOOR TO DOOR AND EVENTS**

EcoMatters is looking for Community Engagement Advisors to provide face-to-face advice and to educate householders (by door knocking and talking to people in public spaces) about the new Food Scraps Service that is rolling out across urban Auckland in 2023.

As the roll out happens across Auckland we are recruiting canvassing staff based on your geographical location (North Shore, Auckland Central, East Auckland, South Auckland) this is to minimise travel time, and to tap into people's local knowledge.

You will be employed as an EcoMatters employee on a fixed term casual contract and paid fortnightly. Full training will be given. \$25 per hour.

#### **The Community Engagement Advisor role will include the following tasks and responsibilities:**

- Partnering with another advisor to canvas streets in Auckland
- Provide advice and support to households around the new service
- Data capturing via smartphone
- Talking to people in public spaces about the service. Helping with their queries.
- Other duties and responsibilities may be assigned as required

#### **We are looking for people who have the following:**

- Passion to support the rollout of Auckland's new food scraps service by encouraging householders to use the service correctly using our education and engagement strategies
- Work together – working effectively and cooperatively with others, establishing and maintaining good working relationships
- Focus on customer service – ensuring the householders' perspective is respected
- Flexibility to work on a roster from 2 - 6 pm on weekdays and at least one half day shift on weekends
- An understanding of the Treaty of Waitangi and its principles and awareness of, respect for and ability to work within Māori protocols and practices
- Time management - canvassing your allocated area in the allocated time
- High level of professionalism, organisation and intuition
- Ability to use initiative on the job personally and with your team
- Fitness for walking and being outside

#### **Computer skills:**

- Ability to check and reply to emails in a timely manner
- Able to add data on your own smart phone (data provided)

**Language skills:**

- High level of spoken English
- Ability to communicate effectively with Aucklanders
- Ability to communicate with Ecomatters staff in written and spoken form
- A second language is excellent but not essential

**Reasoning ability:**

- Ability to solve practical problems
- Ability to deal with management requests in a timely manner
- Ability to analyse issues and make recommendations on how to resolve them
- Know when to refer a problem to others for resolution

If you are keen to get involved - Please email an expression of interest to

[sarah@ecomatters.org.nz](mailto:sarah@ecomatters.org.nz)

**About Us**

EcoMatters Environment Trust aims to connect people and place and to nurture kaitiakitanga (guardianship). Based in Auckland in Aotearoa New Zealand, EcoMatters is an established charitable trust that was formed in 2002. We work with and for the community to deliver environmental initiatives in partnership with key entities like Auckland Council, the Ministry for the Environment, other not-for-profits and community groups.

We do this by supporting the community with knowledge and tools to restore nature, grow food, reduce waste, ride and fix bikes, and live more sustainably. We also run workshops and provide opportunities for hands-on environmental action in Auckland.